



Dresser/Wardrobe Mistress – “Sweet Delilah Swim Club”
St Jacobs Country Playhouse, South Huron Stage
Contract Position

ORGANIZATION DESCRIPTION

Drayton Entertainment is a registered, not-for-profit charitable organization and one of Canada's most successful professional theatre companies. We present the finest in live theatre for all ages at seven unique venues across Ontario: the Drayton Festival Theatre in Drayton, Huron Country Playhouse (Mainstage and South Huron Stage) in Grand Bend, King's Wharf Theatre in Penetanguishene, St. Jacobs Country Playhouse and Schoolhouse Theatre in St. Jacobs, and Hamilton Family Theatre Cambridge.

JOB DESCRIPTION / DUTIES

Drayton Entertainment is searching for a candidate to fill contract position of Dresser/Wardrobe Mistress – “Sweet Delilah Swim Club” at the St. Jacobs Country Playhouse, and the South Huron Stage, Grand Bend. **The contract will start July 18th, 2022 and finish on September 4th, 2022.** This is an entry level dressing position. You will be under the direct supervision of the Head Dresser on the show.

Duties and Responsibilities shall include but not be limited to:

- To preset each costume piece and all accessories required at the stage level for quick changes for each performance of the production as outlined by the running list provided by Stage Management.
- To assist in any quick changes deemed necessary by Stage Management.
- To assist an actor or actors with quick costume changes during each show.
- To return costumes to the actor's dressing room(s) after each show
- To gather costume pieces for each performance and return all costumes to the actor's dressing room(s)
- Lead the take-in, set-up, scene changes and strike of costumes
- Oversee and assist in the cleanliness of the Wardrobe Room
- To complete all necessary repairs to costumes and accessories, as needed
- To post costume repair sheets on dressing room doors
- To gather, launder, and press costume pieces for each performance and return all costumes to the actor's dressing room(s)
- It is responsibility to collect, inventory and transport dry cleaning to the dry cleaners bi-weekly.
- Compile a Wardrobe Maintenance schedule and a cleaning list for each show, in the event of an absence. This should be given to the Stage Manager, along with the Head of Wardrobe/Wardrobe Supervisor before opening night.
-



- Double-check with the Head of Wardrobe or Wardrobe Supervisor with what is considered a laundered or dry cleaned costume piece.
- Assist and supervise the take-in and strike of costumes in an organized, catalogued manner.
- Be fully responsible for any keys, credit cards and petty cash floats given to the employee by the Theatre and to return any such keys, cards or petty cash funds on demand

From time to time, other duties may be assigned as required.

QUALIFICATIONS / REQUIRED SKILLS:

- Basic hand and machine sewing skills
- Works well under pressure in a team environment
- First Aid Training is required
- Previous experience dressing would be considered an asset
- This position was generated by funding from the Canada Summer Jobs Program. Candidates must be between the ages of 15-30 to qualify.

ADDITIONAL INFORMATION

This position is based at the **St. Jacobs Country Playhouse** in **Waterloo, ON** from July 18th to August 13th and at the **South Huron Stage** in **Grand Bend** from August 14th to September 4th. Individuals required to work onsite must provide proof of COVID-19 vaccination in accordance with Drayton Entertainment's COVID-19 Vaccination Policy. Accommodations may be requested due to medical exemption.

Drayton Entertainment is committed to inclusion and diversity in hiring, and encourages all qualified candidates to apply. Drayton Entertainment is committed to providing employees with a barrier free work environment that is free of discrimination and harassment. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Salary: \$18.50 per hour plus 4% vacation pay (typically a 40 hour work week)

CONTACT INFORMATION

To apply for this position, please send a resume and cover letter to:

Jenine Kroeplin
Head of Wardrobe
Email: jenine@draytonentertainment.com